

A meeting of the **SENIOR OFFICERS COMMITTEE** will be held in the **MANAGING DIRECTOR'S MEETING ROOM, 2ND FLOOR, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **FRIDAY, 17 SEPTEMBER 2021** at **10:00 AM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES**

#### **1. ELECTION OF CHAIRMAN**

To elect a Chairman of the Committee.

#### **2. MINUTES (Pages 3 - 4)**

To approve as a correct record the Minutes of the meeting of the Committee held on 4th April 2017.

**Contact Officer: L Jablonska (01480) 388004**

#### **3. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary or other interests in relation to any Agenda Item. Please see Note 1 below.

**Contact Officer: Democratic Services (01480) 388169**

#### **4. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Committee.

#### **5. EXCLUSION OF THE PRESS AND PUBLIC**

To resolve:-

that the press and public be excluded from the meeting because the business to be transacted contains information relating to individuals and is likely to reveal the identity of an individual.

#### **6. RECRUITMENT OF CORPORATE DIRECTOR (PLACE) (Pages 5 - 20)**

To interview candidates for the post of Corporate Director (Place).

A report by the Managing Director providing details of the recruitment process is enclosed, together with further information relating to the post under consideration.

(Details of candidates will be circulated to Members of the Committee only).

**Contact Officer: J Lancaster (01480) 388300**

9 day of September 2021



Head of Paid Service

### **Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests**

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

### **Filming, Photography and Recording at Council Meetings**

The District Council permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings.

Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Lisa Jablonska, Elections and Democratic Services Manager, Tel: 01480 388004 / email: [Lisa.Jablonska@huntingdonshire.gov.uk](mailto:Lisa.Jablonska@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

### **Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the SENIOR OFFICERS COMMITTEE held in the MANAGING DIRECTOR'S MEETING ROOM, 2ND FLOOR, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN on Tuesday, 4 April 2017

PRESENT: Councillors G J Bull, S Cawley, Mrs R E Mathews, M F Shellens and R J West.

### 7 ELECTION OF CHAIRMAN

RESOLVED

that Councillor S Cawley be appointed Chairman of the Committee.

**Councillor Cawley in the Chair.**

### 8 MINUTES

The Minutes of the meeting of the Committee held on 17th June 2016 were approved as correct records and signed by the Chairman.

### 9 MEMBERS' INTERESTS

No declarations of interests were received.

### 10 APPOINTMENT OF VICE CHAIRMAN

RESOLVED

that Councillor R Matthews be appointed Vice-Chairman of the Committee.

### 11 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

that the press and public be excluded from the meeting because the business to be transacted contains information relating to individuals and is likely to reveal the identities of individuals.

### 12 RECRUITMENT OF CORPORATE DIRECTOR (SERVICES)

Following an introduction from the Managing Director and with the assistance of a report by the HR Business Partner (a copy of which is appended in the Minute Book), the Panel was acquainted with the procedures to be adopted for appointment to the post of Corporate Director (Services). Having regard to the

application forms, supporting material and the outcome of the assessment centre, the Committee proceeded to interview the short-listed candidates.

On completion of the interviews, it was

**RESOLVED**

that, subject to no objection being received from any Member of the Cabinet to the offer of employment, Mr O Morley be appointed to the post of Corporate Director (Services) at a commencing salary within the range for Local Grade AD.

Chairman

By virtue of paragraph(s) 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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